

# UNIVERSITY OF GLOUCESTERSHIRE QUALITY SYSTEMS MAP: ASSURANCE & ENHANCEMENT SYSTEM AND ROLES

**QUALITY ASSURANCE**  
QUALITY & STANDARDS/ACADEMIC REGISTRY

**QUALITY ENHANCEMENT**  
TEACHING AND LEARNING INNOVATION

## INSTITUTIONAL LEVEL

### FORMAL COMMITTEES

**Academic Board** (academic development policy and strategy); **Academic Development Committee** (development of academic portfolio)

**Academic Standards and Quality Committee** (*operation and scrutiny of overall quality – reports to Academic Board*)  
**Collaborative Provision Committee** (*monitoring quality of collaborative provision – reports to ASQC*)  
**Quality and Standards Group** (*operational matters in implementation of quality processes*)

**ASQC/LTC Joint Working Group**  
*(quality enhancement strategy in relation to QAA institutional audit)*  
**Associate Dean, Quality & Standards/Teaching & Learning Innovation**  
*(alignment of academic CPD with sector policy: QAA Quality Code for HE and HEA)*

**Learning and Teaching Committee** (*strategic planning and policy on QE, academic CPD and learning, teaching and assessment – reports to Academic Board*)

### ROLES AND RESPONSIBILITIES

- **Dean of Quality & Standards** (Chair, Academic Standards and Quality Committee; *institutional oversight of quality*)
- **Academic Registrar** (*manages Registry; ensures professional support for QA activities*)
- **Head of Collaborative Provision** (*assures quality for provision offered in collaboration with external partners*)

**Dean of Teaching and Learning Innovation**  
 (Chair, Learning and Teaching Committee; *ensures development and implementation of Learning and Teaching Strategy*)  
**Head, Academic Practice** (*duties include implementation of Learning and Teaching strategy, development of academic CPD, identification and dissemination of good practice, flexible learning and digital literacy*)

## FACULTY LEVEL

### FORMAL COMMITTEES

**Faculty Academic Standards and Quality Committee**  
*(monitoring, evaluation and review of faculty courses)*  
**Course Boards of Studies** (*course and module level evaluation, review and enhancement*)  
**Award/Module Boards of Examiners** (*oversight and consistency in assessment of students and awards given*)

**Faculty Learning and Teaching Committees**  
*(faculty level implementation of Learning and Teaching strategy, annual teaching symposiums, CPD, good practice, enhancement themes)*

### ROLES AND RESPONSIBILITIES

- **Faculty Deans** (*oversight of faculty QA processes; academic leadership and resource allocation*)
- **Faculty Heads of Quality & Standards** (Chair, Faculty Academic Standards and Quality Committee)
- **Heads of Academic Departments** (Chair, Module Boards of Examiners; *responsible for quality at course level*)
- **Directors of Studies/Subject Group Leaders** (Chair, Course Boards of Studies; *responsible for programme level*)

**Faculty Teaching, Learning and Assessment Co-ordinators** (*identification and dissemination of good practice, co-ordination cross-cutting enhancement agendas across departments - reporting to Learning and Teaching Committee*)

## UNIVERSITY OF GLOUCESTERSHIRE QUALITY SYSTEMS MAP: ROUTINE ASSURANCE & ENHANCEMENT PROCESSES

