Aston University Quality Systems Map

Quality Assurance/Quality Enhancement
Quality and Standards/Student Learning Experience

Institutional Level

University Learning and Teaching Committee
Teaching quality, collaborative teaching provision, widening participation, annual review and periodic assessment

Community and Business Engagement Committee
Oversees business links, collaborations, etc.

Programmes Approval Sub Committee
New module and course approval

Research Committee
Quality assurance, research supervision, training and examination of PG students

Collaborative Provision Strategy Group
Review and approve collaborative provision

Roles and Responsibilities

Senior Pro Vice Chancellor
Leads on external relations, recruitment, employability, registry and planning. Chairs Learning & Teaching Committee and the Collaborative Provision Strategy Group.

PVC for Learning, Teaching and Innovation

Responsible for the quality and standard of academic programmes, the development and enhancement of the student experience, learning and teaching research and widening participation
(NB responsibilities currently transferred to Senior PVC while postholder is on secondment)

PVC for Business Partnerships and Knowledge Transfer
Facilitates links with business, responsible for commercialisation strategy, etc, Chairs Community and Business Engagement Committee

PVC for Research
Chairs Research Committee. Responsible for REF submission, strategy, grant income, etc.

Chief Operating Officer (University Secretary-Registrar)
responsible for the welfare of staff and students, through the direct leadership of Human Resources, Staff Development, Equality & Diversity, Student Support, Residences, Sport and Recreation, Health & Safety, the Nursery, Security, Campus Services, Chaplaincy, the Library, and the primary liaison between the University and the Students' Guild.

Head of Curriculum Learner and Development
Head of CLIPP (Centre for Learning Innovation and Professional Practice); chairs Programme Approval Sub Committee.

School Level (ABS, EAS, LHS, LSS)

Learning and Teaching Committee
Module and course approval, annual monitoring periodic review, development of School Learning   and Teaching Strategy

School Boards
Approval of credit rated short courses (role currently under review);Annual module and course review; reports to LTC

Module and Exam Boards
Responsible for quality and consistency in assessment

Roles and Responsibilities
Responsibilities for quality assurance and learner enhancement are shared between various roles with each School having a slightly different configuration.

Executive Dean of School (all Schools)

Academic leadership, quality, resource allocation, staffing

Deputy Dean
(responsible for learning and teaching in EAS)

Associate Dean Learning and Teaching (all schools)
Chairs School Learning and Teaching Committee, academic teaching quality oversight

Associate Dean Taught Programmes (LHS)

Associate Dean Undergraduate Progammes (LSS)

Associate Dean Postgraduate Programmes (LSS, EAS)

Associate Dean Quality (ABS)

Programme Directors
Course leadership, development, pedagogy and periodic review

Heads of Department or Subject Group
Oversees course and subject development

Quality Processes	Corporate Strategies	Documentation	Forums	External
Course development, approval, etc	*Alignment with:* Corporate Plan/Aston 2020 Vision University Teaching and learning Strategy Aston University Qualification and Credit framework	Guidelines: programme approval, modification and withdrawal, first filter form, full approval form, proformas including programme and module specifications, curriculum map, external advisor report, Aston awards, professional doctorate roadmap Guidance for recognising	Course/subject teams Learning and teaching Committee Programme Approval Sub Committee	QAA UK Quality Code QAA Subject Benchmarks QAA code for collaborative provision External Examiner Reports Professional Accreditation and Charter Guidelines Employer Liaison

		achievement outside of prog spec		
Programme Review and Revalidation	Collaborative Provision Strategy Research Strategy Equal Opportunities Framework Sustainability Policy (under review)	Programme Review self evaluation document, template for review response, review guidance notes for students	Course/subject team meeting Student liaison committees School Executive	QAA UK Quality Code QAA Subject Benchmarks External Examiner Reports Professional Accreditation and Charter Guidelines Placement Visits/Guidelines Student Handbook guidelines
Annual Review and Monitoring		Annual Monitoring policy; proformas for UG and PG for subject reports, School level action plan, report to L&TC, module reflection, data checklists	Student liaison Course/subject teams School Boards	External Examiner /Advisor reports, Employer liaison reports (where applicable)